

Minutes of the
Board of Trustees meeting
Ilsley Public Library
Tuesday, September 14, 2010

Sandra called the meeting to order at 6:45 p.m.

Present: Peg Martin, Sandra Carletti, and David Andrews

Also present: Lorrie Muller and David Clark

Secretary's Report: The minutes of the August 10, 2010 meeting were accepted as presented.

Treasurer's Report: David A. reported that the balance in the board account was \$34,713.42. He will give a full report quarterly. He will check periodically the mailbox for the board treasurer in the staff workroom [*note- there is also a mailbox for the president of the trustees*].

Monthly financial statement: David C. presented a statement dated September 13 covering 2 months (17%) of the fiscal year. Revenues were 19% of projected and expenditures were 17% of budgeted.

Friends of Ilsley Public Library: Lorrie reported that the Friends used book sales, on the first Saturday of each month, have been averaging \$360 per month. Membership is increasing but nearly 100 persons have not re-joined. Income this year has been \$2,270.

The Friends plan to contribute \$29,650 to the library this year to support programs, equipment, Imagination Library, and the First Wednesday lecture series.

The trustees expressed their admiration for the Friends with a hearty applause.

Librarian's Report David reviewed a few items in his report and noted that the electricity went out on Labor Day and Monday, September 13, when he closed the library early at 4:30 p.m. Chris Kirby shut off the water line to the dry sprinkler because the pressure had fallen below 40 lbs.

Dave Peters has finished recoating the flat section of the roof. David has not paid the final invoice because the shingles were discolored with the runoff from the top flat section over the adult section addition. Peters used a power water spray to remove the dirt. The board was concerned that the power wash might damage the shingles.

David reviewed the Story Festival which had been held the previous Saturday and mentioned that, from his point of view, the best session of the afternoon was that in which area folks told their own stories; war stories, Christmas stories, travel stories, etc. Sandra and Peg made suggestions including word about Moth, a group at the college.

Old Business none

New Business

Proposed operating budget for FY2012 – David prepared a budget for FY 2012 in which the revenues would be expected to total \$56,150 and expenditures \$615,576. The board discussed the budgets noting that benefits as predicted by Joe Colangelo would increase \$22,253. David proposed adding money to pay someone to provide technology training to the public; the board suggested that part of this money be used to train staff. The board decided to include \$1,000 in the temporary part-time staff for this.

Statistics Received for August 2010. David said that a true count of the building's usage was not being recorded because the use of the meeting room was not being tallied in the walk-in

figures. We count the number of groups which use the library and the number of persons who attend but our walk-in figure does not include any of these persons.

He decided that 40% of the meeting room attendees enter through the library and thus are counted. The balance, 60%, enter directly from outside and so do not get counted. He added 60% of the meeting room users to the front door walk-ins.

Peg suggested that the numbers not be combined in order to keep the statistics consistent. David will keep the meeting room figures separate and available.

Business for the next agenda The board would like to review the long range plan and decide what our steps should be. The staff is invited to review it and, following the review, a letter will be sent to all the persons who participated in making it in December 2006.

The next meeting will be held **Tuesday, October 19** at 6:30 p.m.

The meeting adjourned at 8:13 p.m.

Respectfully submitted,

David Clark
Recording secretary